



**UNITED STATES DISTRICT COURT**  
**NORTHERN DISTRICT OF ILLINOIS**  
**219 SOUTH DEARBORN STREET**  
**CHICAGO, ILLINOIS 60604**  
[www.ilnd.uscourts.gov](http://www.ilnd.uscourts.gov)

**NOTIFICATION OF CHANGE OF ATTORNEY ADDRESS OR NAME**

**Instructions:** Complete this form and e-file it in each case you list below. Next, use the CM/ECF “Utilities” menu to update your address information in CM/ECF. Updating this information is critical. Instructions for this procedure can be found on the Court’s website in the CM/ECF User Guide section entitled “Managing Your CM/ECF Account.” If the CM/ECF system will not permit you to make any changes to the data field used for your firm name, fax this form to 312-554-8512.

NAME:

FIRM:

STREET ADDRESS:

CITY/STATE/ZIP:

PHONE NUMBER:

E-MAIL ADDRESS:

ARDC NUMBER (ILLINOIS STATE BAR MEMBERS):

If you have previously filed an appearance with  
this Court using a different name, enter that name:

**List all active cases below in which you currently have an appearance on file.**

Case Number	Case Title	Assigned Judge

\_\_\_\_\_  
Attorney’s Signature

\_\_\_\_\_  
Date